

## MEMBERS' GALLERY CURATED ART SUBMISSION

This form may be completed in advance to expedite the drop-off process. Forms will also be available at the STAA Art House to be completed when artwork is delivered. Please review all submission and information prior to drop-off. **PLEASE PRINT NEATLY.**

EXHIBITION MONTHS: \_\_\_\_\_

ARTIST NAME \_\_\_\_\_

EMAIL \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ WEBSITE \_\_\_\_\_

GALLERY AFFILIATION (IF APPLICABLE) \_\_\_\_\_

**WORK # 1 TITLE** \_\_\_\_\_

DESCRIPTION/MEDIA \_\_\_\_\_

PRICE: \$ \_\_\_\_\_

DATE IN \_\_\_\_\_ DATE OUT \_\_\_\_\_

ARTIST SIGN OUT/INITIAL \_\_\_\_\_

**FOR OFFICIAL USE ONLY:**

INCLUDED IN EXHIBITION

NOT INCLUDED IN EXHIBITION

**WORK #2 TITLE** \_\_\_\_\_

DESCRIPTION/MEDIA \_\_\_\_\_

PRICE: \$ \_\_\_\_\_

DATE IN \_\_\_\_\_ DATE OUT \_\_\_\_\_

ARTIST SIGN OUT/INITIAL \_\_\_\_\_

**FOR OFFICIAL USE ONLY:**

INCLUDED IN EXHIBITION

NOT INCLUDED IN EXHIBITION

**I agree STAA will retain a 30% commission for any art sold.** Due to space constraints, not all pieces may be accepted. I agree to pick up items not selected for entry within 30 days of notification. I agree that STAA is not responsible for lost or stolen pieces or damages in transit. I agree to permit the St. Tammany Art Association (STAA) to use my artwork for publicity purposes and, if possible, will provide an image of my art via e-mail to [info@sttammanyartassociation.org](mailto:info@sttammanyartassociation.org). If total sales of my art exceed \$600 by the end of the calendar year, I agree to provide my Social Security Number for tax reporting purposes (Form 1099 will be mailed to artist.)

In submitting my artwork, I acknowledge that I have read and agree to comply with the **MEMBERS' GALLERY POLICY & REQUIREMENTS**. I also understand that work left over 30 days past pick up dates becomes the property of St. Tammany Art Association and may be auctioned to support St. Tammany Art Association's programming.

Artist  
Signature \_\_\_\_\_

Received by  
(STAA Staff) \_\_\_\_\_